# **Effective Power Napping**

This playbook provides a sequence of steps for taking effective power naps that help rejuvenate the mind and reduce stress, while ensuring these short rests do not disrupt regular sleep patterns.

#### Step 1: Schedule Time

Decide on a timeframe during your day when you usually feel drowsy or when a short rest would be most beneficial. Ideally, a power nap should be taken between 1 PM and 3 PM to align with the circadian rhythm.

#### Step 2: **Duration**

Limit the duration of your power nap to 10-20 minutes to prevent entering deep sleep, which can lead to grogginess upon waking.

### Step 3: **Environment**

Find a quiet, comfortable place to nap. Dim the lights or use an eye mask to reduce light exposure and noise-canceling headphones or earplugs to minimize sound distractions.

#### Step 4: Relaxation

Use relaxation techniques as you settle into your nap, such as deep breathing, progressive muscle relaxation, or visualizing a peaceful scene, to fall asleep faster.

#### Step 5: **Timer**

Set an alarm for your desired napping time, adding a few extra minutes to allow time to fall asleep. Use a gentle alarm tone to wake up without a startle.

#### Step 6: Wake Up

Upon waking, expose yourself to bright light by going outside or turning on lights, and engage in a brief physical activity to help clear grogginess.

#### Step 7: Stay Hydrated

Drink water before and after your nap to rehydrate the body and help you feel more awake.

## **General Notes**

#### **Nap Frequency**

Limit power napping to once a day to avoid affecting your nocturnal sleep schedule. Consistency can help your body adapt to quick naps.

#### **Caffeine**

Consider having a small coffee before your nap. Caffeine takes about 20 minutes to take effect, so it may help you wake up feeling more alert.

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