# **Group Travel Documentation**

This playbook outlines steps to effectively capture and preserve memories from group trips. It covers photography tips, maintaining a travel journal, and engaging in collective memory-making activities.

# Step 1: Preparation

Before embarking on the trip, decide as a group on the type of memories you want to capture, whether they be photos, videos, or written accounts. Assign roles such as photographer or journal keeper if appropriate.

## Step 2: Photo Strategy

Develop a photo strategy that includes identifying must-have group shots and candid moments. Establish when to take pictures and ensure everyone gets a chance to be included in photos.

#### Step 3: Journal Setup

Create a shared travel journal where all group members can contribute their thoughts, sketches, and experiences throughout the trip. This can be a physical notebook or a digital equivalent.

#### Step 4: Memory Activities

Schedule time for collective memory-making activities, such as group discussions about the day's highlights or creating a scrapbook or digital slideshow together.

# Step 5: Sharing Plan

Agree on how you will share the captured memories after the trip ends. This could involve digital albums, printed photo books, or a shared online space for writing and other multimedia.

# **General Notes**

# **Backup**

Regularly back up digital photos and journal entries to avoid losing precious memories due to device loss or failure.

# **Inclusivity**

Make certain that documentation efforts are inclusive, providing opportunity for all group members to contribute and be represented in the collective memories.

### **Respect Privacy**

Always get consent from group members before sharing photos, videos, or journal entries that include them, especially on public platforms.

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