

# Strengthening Advisor Relationship

This playbook outlines the steps for students to build and maintain a strong relationship with their academic advisor. It encompasses practices from the initial understanding of advisory services to sustained collaboration for academic success.

## Step 1: **Research**

Investigate the role and expertise of academic advisors at your institution. Learn what services they provide, areas of specialization, and how they can help in your academic journey.

## Step 2: **Initial Contact**

Make your first appointment with your advisor and prepare for the meeting. Collect any academic records or questions you may have to ensure a productive conversation.

## Step 3: **Set Goals**

Discuss your academic and career objectives with your advisor. Working together, establish clear, achievable short-term and long-term goals.

## Step 4: **Plan Ahead**

With your advisor, create an academic plan that aligns with your goals. Make sure to include course selection, extracurricular activities, and any other requirements.

## **Step 5: Regular Meetings**

Schedule and attend regular meetings with your advisor to monitor your progress, make necessary adjustments to your academic plan, and discuss new opportunities or concerns.

## **Step 6: Feedback Exchange**

Provide your advisor with feedback about your experiences and be open to receiving advice and suggestions from them.

## **Step 7: Adapt Plans**

Be prepared to adapt your academic plan as your goals or circumstances change through continuous dialogue with your advisor.

## **Step 8: Utilize Resources**

Take advantage of the additional resources or connections your advisor suggests, which may include tutoring, internships, or networking opportunities.

## **Step 9: Foster Connection**

Maintain a proactive, respectful, and collaborative relationship with your advisor, showing appreciation for their guidance and effort.

# **General Notes**

## **Professionalism**

Always communicate with your academic advisor in a professional manner, respecting their time and expertise.

## **Self-Advocacy**

While building this relationship, continue to be your own advocate and take primary responsibility for your academic decisions and performance.

Powered by: **PlaybookWriter.com**